

**SAGINAW CHARTER TOWNSHIP  
SAGINAW COUNTY, MICHIGAN  
RATES & CHARGES  
RESOLUTION**

At a regular meeting of the Saginaw Charter Township Board, Saginaw County, Michigan held on the 10th day of January, 2011, at 7:00 p.m.

Present: Supervisor Braun, Trustees Connolly, Gerhardt, Kelly, and Seaver

Absent: Clerk Wazny and Treasurer McQuillan

The following resolution was offered by Gerhardt, and seconded by Seaver, pursuant to the Saginaw Charter Township Code of Ordinances the following fees and rates are hereby adopted: (References in parentheses, after Department headings, are to Ordinances and Statutory sources regarding fees.)

<b>ASSESSING DEPARTMENT</b>	
Residents may receive one copy per year of their assessment at no charge (fax not included)	
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>	
<b>Building</b>	
<b>(MCL 125.1522 &amp; Sec. 108.1 of MI Building Code)</b>	
Building permit	Base fee - \$75.00
	Costs > \$3000 - Base fee + \$7.00 per \$1000 cost
Demolition fee	Same as building permit fee
Sewer connection	\$75.00 (does not include sys. dev. fees)
Pool - in ground	Same as building permit fee
Pool - above ground	\$75.00
Pre-manufactured building	Same as building permit fee using the combined cost of the unit and any on-site construction
Re-inspection (each, any trade, when required)	\$75.00
Special/Investigation inspection (any trade)	(Trade Permit Base Fee + \$35.00)/hr
Construction Board of Appeals	\$250.00
Construction plan micro-film conversion copy	\$6.00 per page
Plan Review Fees	10% of permit fee (when required)

<b>Electrical</b>	
<b>(MCL 338.882 &amp; MCL 125.1522)</b>	
Addition to existing permit	\$37.50
Application (base) fee	\$75.00
Circuits (each)	\$10.00
Control wiring - temperature, energy retrofit	\$75.00
Dishwasher	\$10.00
Disposal / Garbage grinder	\$10.00
Dryer	\$10.00
Feeder, Bus ducts, etc. (per 50ft)	\$10.00
Fire alarm - (a) Up to 10 devices	\$75.00
- (b) greater than 10 devices/stations	75.00 + \$9.00 for each device/station >10
Fixtures (per 25 and/or fraction thereof)	\$10.00
Furnace, Unit heater	\$10.00
Heating unit (electrical base board, etc.)	\$10.00
Pre-Manufactured / Mobile / or Modular unit	
(a) Unit Install (each)	\$60.00
(b) Sites (in park - services, each)	\$10.00
Power outlet (each)	\$10.00
Range	\$10.00
Rated equipment - including air conditioning	
(a) up to 20 KVA or hp	\$14.00
(b) 21 - 50 KVA or hp	\$23.00
(c) 51 KVA or hp or over	\$30.00
Service - (a) temporary	\$23.00
(b) up to 200 amp	\$23.00
(c) 201 amp - 600 amp	\$35.00
(d) 601 amp - 800 amp	\$46.00
(e) over 800 amp	\$59.00
Sign - per unit, per letter	\$35.00
- neon, per 25ft or fraction thereof	\$35.00
Sump pump	\$10.00
Unit heater	\$10.00
Water heater	\$10.00

<b>Mechanical</b>	
<b>(MCL 125.1522 &amp; Sec. 106.5 of MI Mechanical Code)</b>	
Addition to existing permit	\$37.50
Air conditioning, including split systems	\$70.00
Air handler / HVAC - under 10,000 cfm	\$46.00
- 10,000 cfm or greater	\$92.00
Application (base) fee	\$75.00
Clothes dryer - including gas piping and exhaust	\$23.00
Decorative appl. - gas log, premanuf. fireplace	\$23.00
Duct work / duct extension	\$23.00
Evaporative cooler	\$23.00
Fire Extinguishing System Plan Review	
Fire pump	\$125.00 ea.
Sprinkler heads	
1 - 10	\$90.00
11 - 20	\$125.00
21 - 50	\$150.00
51 - 100	\$210.00
101 - 200	\$300.00
201 - 300	\$390.00
301 - 400	\$510.00
401 - 500	\$600.00
501 +	\$660.00 + 0.60 per head > 501
Standpipe system	\$60.00 ea.
Standpipe hose outlet	\$10.00
Alteration/Modification of existing system	\$45.00
Additional system	\$60.00 ea.
Hood suppression system	\$125.00 ea.
Alteration/Modification of existing system	\$60.00
Total flooding & clean agent systems	\$125.00 ea.
Other systems/equipment	\$125.00 ea.
Furnace - incl. any ductwork, piping, and vent	\$92.00
Gas piping (only)	\$23.00
Hydronic piping (only)	\$23.00
In-Floor heat system - incl. unit, piping, and vent	\$92.00

<b>Mechanical</b>	
Items not specifically listed incl. but not limited to:	\$70.00
Make-up air louvers	
Commercial hoods incl. suppression	
Fire suppression systems	
Cooling towers	
LP tanks	
Miscellaneous items - incl. piping and vent	\$23.00
Unit heater	
Infra-red heater	
Wall heater	
Radiant heater	
Supplemental heating device	
Pre-Manufactured/Mobile/or Modular unit	\$60.00
Pool heater	\$23.00
Re-line / line chimney	\$23.00
Residential boiler	\$92.00
Ventilation/Bath/Kitchen/Dryer exhaust (each)	\$10.00
Water heater	\$10.00
<b>Plumbing</b>	
<b>(MCL 125.1522 &amp; Sec. 106.6 of Plumbing Code)</b>	
Addition to existing permit	\$37.50
Application (base) fee	\$75.00
Bathtub	\$10.00
Dishwasher	\$10.00
Floor drain	\$10.00
Garbage grinder	\$10.00
Interceptor	\$10.00
Laundry tray	\$10.00
Lavatory	\$10.00
Lawn sprinkler-incl. piping & backflow preventer	\$46.00
Pre-Manufactured/Mobile/or Modular unit	\$60.00
Sewer	\$10.00
Shower	\$10.00
Sink	\$10.00
Special fixture	\$10.00
Standpipe	\$10.00
Sump / Sewage Ejector	\$10.00
Urinal	\$10.00
Water closet	\$10.00
Water heater	\$10.00
Water piping	\$10.00

<b>Code Enforcement</b>	
Sign permit fee - permanent (Sec. 510)	Base fee - \$75.00
	Costs >\$3000 - Base fee + \$7.00 per \$1000 cost
Sign permit fee - temporary (Sec. 510)	\$20.00
Fence permit (Sec. 302(6)(f))	\$25.00
<b>Planning &amp; Zoning</b>	
Administrative site plan review (Sec. 311(2)(d))	\$200.00
Site plan review (Sec. 311(2)(d))	\$300.00
Site condominium projects	\$300.00
Preliminary plat review (MCL 560.246)	\$400.00
Final preliminary plat review	\$300.00
Final plat review (MCL 560.246)	\$200.00
Storm water management review (Sec 78-1(f))	\$100 - \$500 depending on scope of work
Re-Zoning application (Sec. 2303(3))	\$350.00
Special Use Permit (Sec. 2202(1))	\$350.00
Zoning Board of Appeals appl. (Sec. 2304(3)(c))	\$250.00
Land division application (Sec. 62-144(c))	\$0.00
Master Plan book	\$50.00 Color \$25.00 Black & White
Future Land Use map	\$10.00
Zoning Ordinance (book)	\$25.00
Zoning map	\$10.00
Site Plan photo copy (large)	\$6.00 / page
Architectural/Engineering Review - Review conducted by the Township's Planning Consultant.	
The review fee will be the actual cost of the review and passed onto the developer directly.	
Photometric (Lighting) Review - This review is conducted by the Township's Engineering Consultant. The review fee will be actual cost of the review and passed onto the developer directly.	
<b>Miscellaneous</b>	
Grass cutting	\$85.00 per lot < 13,001 sf
Grass cutting	\$75.00 per hour > 13,000 sf
<b>CIVIL INFRACTIONS</b>	
<b>(Sec. 2-264)</b>	
Civil Infraction - First Offense	\$95.00
Civil Infraction - Second Offense	\$145.00
Civil Infraction - Third Offense	\$250.00

## CLERK'S DEPARTMENT

Business & Rental License (Sec. 18)	\$10.00 license fee
Business & Rental License Renewal (Sec. 18)	\$10.00 annually
Business & Rental License Late Fee (Sec. 18)	February 16th \$10.00 March 16th \$25.00

### Business License Lists

List of Business Licenses	\$50.00
Labels (20 per sheet)	\$1.50 per sheet
Carnivals & Outdoor Amusements (Sec. 18-72)	\$10.00 license fee
Charitable Solicitors Permit (Sec. 46-111)	No fee (Application must be filed with Clerk)
Christmas Tree Sale (Sec. 1603 & 1703)	\$100.00 surety bond (plus Temp. Bus. License)
Copies of Minutes, Ordinances or Resolutions	\$0.25 per page
Going Out of Business License	\$50.00 for 30 days (max. 90 days)
Pawnbrokers & Secondhand Dealers (Sec. 18-161 & 191)	\$50.00 license fee
Peddlers Permit (Sec. 46-53)	\$50.00 (permit fee only good 30 days per year)
Temporary Business License (Sec. 46-174)	\$50.00 (business for less than 21 days)
Temporary Outdoor Displays/Tent Sale (Sec. 1703)	\$100.00 surety bond

### Liquor Licenses

#### (Sec. 6-37)

Application fee	\$100.00
Class C	\$750.00
SDM/SDD	\$175.00

### Voter Registration Lists

All Reports	\$0.25 per page
Copy of List on CD or Disc	\$50.00
Email list	\$0.25 per page
Labels (30 per sheet)	\$2.00 per sheet

### Industrial Facility Tax Application

Application fee	\$500.00
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## DEPARTMENT OF PUBLIC SERVICES

### Water

#### (Chapter 78 Article II)

Quarterly Readiness to Serve Charge	
5/8"	\$25.00
3/4"	\$25.00
1"	\$37.50
1.25"	\$100.00
1.5"	\$125.00
2"	\$200.00
3"	\$375.00
4"	\$625.00

6"	\$1,250.00
Quarterly Commodity Charges	
Water	\$2.12
Irrigation	\$2.44
Quarterly Fire Line Connection Fees	
3" or smaller	\$50.60
4"	\$60.28
6"	\$79.28
8"	\$110.78
10"	\$110.78
System Development Charge by Meter Size - Per New Service Connection	
5/8"	\$890.00
3/4"	\$890.00
1"	\$1,335.00
1.25"	\$3,560.00
1.5"	\$4,450.00
2"	\$7,120.00
3"	\$13,350.00
4"	\$22,250.00
6"	\$44,500.00
8"	\$71,200.00
10"	\$102,350.00
Water Service Turn On or Shut Off Charge	\$25.00
<b>Sewer</b>	
<b>(Chapter 78 Article III)</b>	
Quarterly Readiness to Serve Charge	
5/8"	\$29.47
3/4"	\$29.47
1" - Residential	\$41.25
1" - Commercial	\$41.25
1.25"	\$117.88
1.5"	\$147.35
2"	\$235.75
3"	\$442.04
4"	\$736.73
6"	\$1,473.45
Quarterly Commodity Charges	
Sewer	\$2.15
Quarterly Sewer Only (unmetered)	
Flat Rate	\$87.52
System Development Charge by Meter Size - Per New Service Connection	
5/8"	\$1,060.00

3/4"	\$1,060.00
1"	\$1,590.00
1.25"	\$4,240.00
1.5"	\$5,300.00
2"	\$8,480.00
3"	\$15,900.00
4"	\$26,500.00
6"	\$53,000.00
8"	\$84,800.00
10"	\$121,900.00

### **FIRE DEPARTMENT**

Copies of Reports	\$3.00 first page, \$0.25 each additional page
Copies of Photos on CD	\$15.00
Copy of single Photo	\$1.00
VCR Tape	\$15.00

### **Hazardous Material Incident Cost Recovery**

#### **(Sec. 22-73)**

Aerial apparatus & engines, 1000 GPM or greater	\$200.00 per hour
Rescue, squads and utility vehicles	\$100.00 per hour
Inspection, command & police vehicles	\$50.00 per hour

### **Non-Emergency Fire Alarms**

Contractor, service & maintenance generated	\$250.00
Tenant/owner generated (drills, tests) no fee first alarm	
Second alarm - civil infraction	\$150.00
Third alarm & all other subsequent alarms within calendar year - civil infraction	\$250.00

### **Operational Permits**

Amusement buildings	\$100.00 per year/event
Carnival or Fair	\$250.00 per event
Exhibit or Trade Show	\$200.00 per event
Explosives, indoor storage, display, sale	\$25.00 per display
Explosives, storage, display, temp outdoor sale	\$250.00 per site
Explosives, storage, setup, aerial display	\$150.00 per event
Explosives, indoor pyrotechnics	\$1500.00 per event
Fuel-fired vehicles/equipment indoor display	\$200.00 per event
Tents, canopies, membrane structures	\$25.00 per event

### **Plan Review/Construction of**

Battery system, capacity over 50 gallons	\$100.00
Compressed gases	\$125.00
Fire alarm and detection systems	
Alarm control panel	\$60.00

1 - 10 initiating devices	\$20.00
Each additional initiating device	\$2.00
Auxiliary control or power device	\$10.00
1 - 10 notification devices	\$20.00
Each additional notification device	\$2.00
Other system or equipment	\$25.00
Flammable & combustible liquids use, storage	\$125.00
Hazardous Materials	\$150.00
Industrial ovens	\$150.00
Spraying or dipping operations	\$150.00
Temp membrane structures, tents, canopies	\$25.00
Fire Code Board of Appeals	\$250.00

### **MANAGER'S OFFICE**

#### **Freedom of Information - for all Departments**

**(MCL 4.1801(4))**

Copies	\$0.25 per page
Labor Time	Based on wages of lowest paid that's capable of retrieving info
Postage	Actual Charges

### **POLICE DEPARTMENT**

Accident Report	\$10.00
Case Report	\$3.00 first page, \$0.25 each additional page
Copies of Photos on CD	minimum charge of \$14.30 - FOIA
Copy of single Photo	minimum charge of \$14.30 - FOIA
DVD / In-Car Recording	minimum charge of \$14.30 - FOIA
Local Criminal Background Check (Twp. Only)	\$10.00
VCR Tape - REMOVE THIS - DO NOT HAVE	\$20.00
False Alarms (Sec. 22-102)	First 2 free, 3rd, 4th, & 5th \$35.00, 6th & up \$50

#### **Parking Enforcement**

Fire Lane Tickets (Sec. 30-124)	\$25.00 if paid w/in 72 hours, \$50 after 72 hours
Handicap Parking Ticket (MCL 257.907)	\$100.00 if no handicap sticker \$10.00 handicap sticker not displayed
No Parking Ticket	\$10.00 if paid w/in 48 hours, \$15 after 48 hours
PBT (Preliminary Breath Test)	\$5.00

### **RECREATION DEPARTMENT**

Court Time - over 18 years of age	\$20.00 punch card for 10 visits
	\$5.00/visit w/out punch card
Court Time - 18 years of age & under (after school)	\$10.00 punch card for 10 visits
	\$3.00/visit w/out punch card
Family Day - (Saturday/Sunday)	\$20.00 punch card for 5 visits (up to 5 people)
	\$10.00 punch card for 2 visits

<b>TREASURERS DEPARTMENT</b>	
Duplicate Tax or Water bill (including account search)	\$1.00
NSF Check	\$10.00

Duplicate Tax or Water bill (including account search)	\$1.00
NSF Check	\$10.00

Any Resolution or part thereof in conflict herewith is repealed.

ROLL CALL VOTE:

Yeas: Supervisor Braun, Trustees Connolly, Gerhardt, Kelly, and Seaver

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

This Resolution was adopted by the Saginaw Charter Township Board at the regular meeting held on January 10, 2011.

This Resolution shall be effective upon adoption.

Date: January 10, 2011

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Timothy J. Braun, Supervisor

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Shirley M. Wazny, Clerk